

**MINUTES OF THE JUNE 3, 2021
MEETING OF THE WASHOE COUNTY SCHOOL DISTRICT
CAPITAL FUNDING PROTECTION COMMITTEE**

June 3, 2021

1. Opening Items

1.01 Call to Order

The meeting of the Capital Funding Protection Committee (CFPC) of the Board of Trustees was called to order at 4:23 p.m. at the Washoe County School District Administration Building, 425 East Ninth Street, Reno, Nevada.

1.02 Roll Call

Chair Dave Solaro and Committee Members Devon Reese, Charlene Bybee, Justin Ivory, Andrew Diss, Elise Bunkowski (called in on landline) were present. Oscar Delgado, Paul Anderson, Bob Lucey, Jeanne Herman and Sophia Cardinal were absent. Staff Liaison Adam Searcy and staff were also present.

1.03 Public Comment

Jeff Church

1.04 Action to Adopt the Agenda

It was moved by Committee Member Justin Ivory and seconded by Committee Member Andrew Diss that **the Capital Funding Protection Committee approves the agenda as presented.** The result of the vote was Unanimous: Pass (Yea: Devon Reese, Charlene Bybee, Justin Ivory, Andrew Diss and Elise Bunkowski) Final Resolution: Motion Carries.

2. Items for Presentation, Discussion, Information and/or Action

No Public Comment

2.01 Approval of the minutes from the April 14, 2021 Capital Funding Protection Committee meeting

It was moved by Committee Member Charlene Bybee and seconded by Committee Member Justin Ivory that **the Capital Funding Protection Committee approves the minutes from the April 14, 2021 Capital Funding Protection Committee**

meeting. The result of the vote was Unanimous: Pass (Yea: Devon Reese, Charlene Bybee, Justin Ivory, Andrew Diss and Elise Bunkowski) Final Resolution: Motion Carries.

2.02 Information and Discussion on the 2021 Nevada Legislature Session (FOR INFORMATION AND DISCUSSION ONLY)

Lindsaey Anderson, WCSD Director of Government Affairs, spoke regarding the 2021 Legislative Session. Senate Bill 141 and Assembly Bill 410 removed the Construction Manager at Risk (CMAR) Sunset was removed from two bills making CMAR possible going forward. Assembly Bill 257 deals with Air Ventilation Systems, if money is available, includes federal appropriations, or State funding specifically for the purpose of Air Quality that WCSD will perform the Air Quality measures as outlined in the legislation. It is a short piece of legislation that expires in 2023 and if funds are not received for that purpose it will expire by limitation. Senate Bill 450 is a ten-year extension of the roll over bond provisions as it relates to school districts.

2.03 Presentation and Discussion on the anticipated cadence and workload for future meetings of the Capital Funding Protection Committee (FOR INFORMATION AND DISCUSSION ONLY)

Adam Searcy, WCSD Chief Facilities Management Officer, reviewed the WCSD Capital Funding Protection Committee Draft Schedule and Topics for 2021.

June 3, 2021 (BOT June 8)

1. Legislative update – INFO ONLY
2. FY22 – I.T. Device Refresh – ACTION
3. FY22 – Capital Renewal Plan - ACTION

August 5, 2021 (BOT August 10)

1. New member introductions / 21-22 Cmte elections. - ACTION
2. Audit Recommendations – Status Report – INFO ONLY
3. Update on Debbie Smith CTE – INFO ONLY

October 7, 2021 (BOT October 12)

1. Enrollment / Growth / Budget updates – INFO ONLY
2. Update on Debbie Smith CTE – INFO ONLY
3. Possible action on Rion Wrangler Area ES construction phase funding - Action

December 2, 2021 (BOT December 14)

1. 2021 Annual Evaluation Report – ACTION
2. Possible action on Rio Wrangler ES funding – ACTION

3. Update on Debbie Smith CTE – INFO ONLY

February 3, 2022 (BOT February 8)

1. Possible action on Debbie Smith CTE construction phase funding - Action

2.04 Presentation and Update on the Fiscal year 2022-2026, Five-Year Capital Improvement Plan (FOR INFORMATION AND DISCUSSION ONLY)

Adam Searcy, WCSD Chief Facilities Management Officer, gave a presentation on the Five-Year Capital Improvement Plan (CIP). The Five-Year CIP was presented and recommended in April 2021, and subsequently was presented to the Board of Trustees. Since then, additional information has been received from the Design team on the Debbie Smith CTE project indicating the minimum project construction phase budget would be in excess of what was originally proposed in the 5-Year CIP by a total of 15 million out of 95 million. After a discussion with Counsel, the Business Office and conferred with the Chair and Vice Chair of the CFPC as to the intentions and ultimately made the recommendation and received an amended motion from the Board of Trustees to approve the Five-Year CIP as recommended by the CFPC with the amendment to increase the funding in year two of that 5-Year CIP by an additional 15 million dollars associated with the Debbie Smith CTE.

Charlene Bybee asked what the reason was for the increase. Adam replied it is fairly across the board. The campus is old and faces many structural issues and facility issues that need to be remedied. A few key items are a portion of the building is being developed to relocate Board Services and Adult Education. Those programs, added square footage, are a scope addition to the original base scope of just the High School CTE program. This is a CMAR project, so the budgets are being developed in partnership with the General Contractor, there is a higher degree of confidence in their accuracy. Everything put together it was believed to make that adjustment now rather than at the end of 2021.

2.05 Presentation and Discussion of the Fiscal Year 2022, Information Technology Device Refresh Plan, in the amount of \$4,500,000 (FOR INFORMATION AND DISCUSSION ONLY)

Dr. Chris Turner, WCSD Chief Information Officer, presented the IT Device Refresh Plan. The plan was originally presented to the CFPC on 12/3/2020. The same program will be presented to the Board of Trustees on 6/8/2021 for approval. Historically in WCSD refresh programs for technology have been irregular, partial, or discontinued and during the pandemic it was learned how critically important technology plays a role in the ongoing education. The IT department internally developed a comprehensive Inventory Tool.

Below are some highlights to the IT Refresh Plan.

Technology Equity

- Age
- School Laptop Inventory
- Consistency

Advantages

- Central Purchasing
- School Relief

Parallels

- Infrastructure

Across the District, 97,000 devices are in use, some devices are no longer supported. Of those 97,000, nearly 26,845 devices were purchased prior to 2017. In terms of the school Inventory, there are schools that have budgetary opportunity and schools that do not. WCSD has 45 Title I schools that receive extra Federal funding, 5 Capital Project schools that received new devices and there are 52 schools that are to refresh their computer inventory with their own limited Internal Funding. The Plan allows for equity, some consistency, and a consistent central source of funding. The proposal is for about 10,000 devices per year. Purchasing 10,000 devices at once will give cost advantages over a school individually purchasing 20 or 50 devices a year. This will give big cost advantages and coherence.

There is 4.5 million dollars being appropriated for the Annual Refresh Process this year. It is included as part of the 5-Year CIP. 20% of the Teacher devices year each for 5 years, targeting the oldest first, to repeat every five years. For Student devices, the goal is to Refresh 20% each year based on 80% of school enrollment. WCSD is no longer a one-to-one device District and is now defined as Technology rich. To determine how many devices, enrollment will be multiplied 80%. So rather than one device per student, it will be 8 devices for every 10 students. This process will only involve personal technology, not installed classroom technology, only laptops and tablets.

2021-22 Refresh Details below:

Teachers

- 3,840 teachers
- $3,840 \times 20\% = 768$
- Estimated teacher laptop cost: \$650
- Annual expenditure: \$499,200

Students

- 61,599 enrollment (As of May 31, 2021)
- $(61,500 \times 80\%) \times 20\% = 9,856$

- Estimated student laptop cost: \$400
- Annual expenditure: \$3,942,000

Devon Reese asked what happened to the funds that were given to the School District through the Cares Act. Chris Turner replied the funds went into part of the 17,000 devices that have been purchased since last July that are now a part of the asset Inventory that will be part of the renewal process in six years.

Justin Ivory asked why the item went from \$4,000,000 to \$4,500,000 and possibly \$4,600,000 looking at the device infrastructure spreadsheet and wished to know why the difference. Adam Searcy replied the \$4,600,00 refers to IT Infrastructure that includes servers, wifi and other components that are a part of the building system. The reason for the increase from \$4,000,000 to \$4,500,000, the last time the information was presented the figure was based a preliminary forecast of available sources, such as cell tower proceeds and property tax revenues in excess of debt service. Mark Mathers clarified that there are three components to the funding of device replacement. The property tax monies to be between \$2,000,000 to \$4,000,000. The second funding source is to be interest earnings on the debt service fund, which constitutes the extra \$500,000 and the third funding component of the device replacement program is cell tower revenues for \$2,000,000. In the last presentation it was roughly as much as \$4,700,000 that was identified. Of the \$4,500,000, \$4,000,000 is the property tax revenues and \$500,000 is interest earnings.

2.06 Presentation and Discussion of the Fiscal Year 2022, Capital Renewal Plan in the amount of \$40,000,000 (FOR INFORMATION AND DISCUSSION ONLY)

Tami Zimmerman, WCSD Deputy Chief Facilities Management Officer, presented the FY 22 Capital Renewal Plan. Current status of the 2021, Capital Projects has successfully designed and bid 108 Capital Renewal projects over the past fiscal year, for a total construction cost of approximately \$20,253,327.

The Capital Renewal Process starts with Facilities condition index using the Environmental Safety and Assessment Office (ESA). ESA does an Inspection of the facilities yearly, along with Maintenance Shop Supervisors, School Facilities Coordinators and Safe and Healthy Schools are also involved. Tami Zimmerman reviewed the items in the FY 2022 Capital Renewal Plan.

Recommendation:

That the Capital Funding Protection Committee approve the FY2022 Capital Renewal Program in the amount of \$40,000,000 to include projects throughout the Washoe County

School District pursuant to the enclosed list of program projects and associated costs for each project.

2.07 Presentation, Discussion, and Possible Action to recommend the Board of Trustees approves the allocation of \$44,500,000 to the 2020/2021 'C' Major Projects Program, consisting of the Information Technology Device Refresh Plan and the Capital Renewal Plan (FOR POSSIBLE ACTION)

Adam Searcy, WCSD Chief Facilities Management Officer, reviewed the WCSD Capital Improvement Program spreadsheet.

It was moved by Committee Member Devon Reese and seconded by Committee Member Andrew Diss that **the Capital Funding Protection Committee recommends the Board of Trustees approves the allocation of \$44,500,000 to the 2020/2021 'C' Major Projects Program, consisting of the Information Technology Device Refresh Plan and the Capital Renewal Plan.** The result of the vote was Unanimous: Pass (Yea: Devon Reese, Charlene Bybee, Justin Ivory, Andrew Diss and Elise Bunkowski) Final Resolution: Motion Carries.

Public Comment

3. Closing Items

3.01 Public Comment

The Capital Funding Protection Committee received comments from the following:

No Public Comment

3.02 Announcement of Next Meeting

The next meeting of the Capital Funding Protection Committee would take place on Thursday, August 5th, 2021 at 4:00 pm.

3.03 Adjourn Meeting

There being no further business to come before the members of the Committee, Chair Solaro declared the meeting adjourned at 5:41 p.m.

Dave Solaro, Chair

From: [Church, Jeffrey](#)
To: [Capital Funding Committee](#)
Cc: [Batchelder, Jennifer](#)
Subject: CP Issues Public Comment
Date: Thursday, June 3, 2021 3:47:33 PM

(Views are mine)

On April 27 the Board of Trustees voted to conduct a review of Capital Funding for the Future. That review or “deep dive” is pending.

Everything changed everything. We need to look at the future of brick and motor buildings. I’d like a look at a combination new Admin building and Live-In academy for At-Risk kids. We are down 2000 students and won’t know until Fall enrollment figures are in. You may want to look at the Battle Born Youth ChalleNGe Academy in Carlin as a sample live-in facility. Additionally building costs soaring out of control and per the CAFR we are at about 85% capacity per school. With those In-Progress schools such as Hug, we’ll be at 75% capacity, K-12.

Bottomline: Please wait before committing us to any more building. Let the Board complete their review, so many good reasons to wait.

Sincerely,

Jeff Church
(Views are mine)